

CMHA Meeting Minutes

Regular Meeting: August 17th 2022



Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday August 17th 2022 held in the Carstairs Memorial Arena, 581 Havenfield Drive, Carstairs Alberta.

BOARD PRESENT

Robbi Spady	President
Christofer Atchison	Vice President 1
Aaron Sjodin	Vice President 2
Cam Tolley	Player Development Coordinator
Josh Epp	CAHL Representative
Brandi Slade	Ice Scheduler
Brittany Tishenko	Registrar
Dean Nielsen	Discipline Coordinator
Michelle Ball	Special Events Committee
Annie Fox	Special Events Committee
Richard Herbert	Past President
William Watson	Communications Coordinator

BOARD ABSENT

Julie Williams	Secretary
Melissa Breau	Treasurer
Jodi Fox	Manager/Special Events Coordinator
Jill Mader	Female Hockey League
Justin Metcalfe	2&27 Coordinator
Jeff Callaghan	Ref Coordinator
Thomas Everett	Equipment Coordinator

MEMBERS IN ATTENDANCE

Jaclyn Fuhr

CALL TO ORDER

President Spady called the meeting to order at 7:03 pm.

QUORUM

President Spady declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA

The Board reviewed the agenda and no items were added to the agenda.

MOTION:

Vice President Sjodin moved that the agenda for the August 17th 2022 Regular Meeting be approved as presented.

Carried

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PREVIOUS MEETINGS MINUTES

MOTION: President Spady moved to approve the July 20th 2022 Meeting Minutes as presented.

Carried

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Spady noted that she is in the process of developing a presentation for upcoming parent meetings to outline expectations for evaluations, team position responsibilities, volunteer hours, code of conduct expectations etc.

Ice is expected to begin going in on Monday August 22nd 2022.

MOTION: Vice President Atchison moved to approve the Presidents report as presented

Carried

Treasurer

Vice President Atchison reported our current account balance is \$57,991.06. including \$3,150.00 generated from the Female Hockey Clinic.

The Board had discussion about signing authorities for individual team accounts and determined that single signing authority is appropriate conditional on the treasurer for the Association having oversight on each individual account.

MOTION: Registrar Tishenko moved that each team be permitted to have a team account with single signing authority for their team treasurer and to require that the association Treasurer be granted access to each individual team account.

Carried

Vice President Atchison presented the 2022 Budget Year to Date for the Board's review.

MOTION: Director Tolley moved that the 2022 Budget Year to Date be accepted as presented.

Carried

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Registrar

Registrar Tishenko provided a report on current registrations across the Association as follows:

110 Kids registered in the Association

Pre Hockey - 6

U7 – 29

U9 – 36

U11 – 24

U11 Female – 3 (1 Transfer)

U13 Female – 7 (1 Transfer)

U15 Female – 6 (3 Transfers)

MOTION: Registrar Tishenko moved that the Early Bird deadline be extended for the U13 Female and U15 Female programs until September 30th 2022.

Carried

MOTION: Registrar Tishenko moved that the Board accept Taylor Brodeur to the Association through Player Movement request.

Carried

President Spady provided an update on the player movement denial from July 20th 2022 and noted that Hockey Alberta has granted a release for that player.

MOTION: Director Tolley moved that Policy F “Hockey Operations” be updated, and be returned for the Board’s review and consideration, to allow for Parents seeking a Player Movement request be granted an opportunity to make written or verbal presentation to the Board prior to consideration and that any players within the U13 or U15 program be automatically released if requested.

Carried

MOTION: Director Nielsen moved to accept the Registrar’s report as presented.

Carried

REPORTS OF THE DIRECTORS

Discipline Coordinator

Director Nielsen provided a report on the recent Appeal Committee Hearing and noted that the process worked well and legislation was clear. Director Nielsen also provided an update on the Everybody Plays program.

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MOTION: Vice President Atchison moved that the Discipline Coordinator's report be accepted as presented and that policy be established to provide guidance on the Everybody Plays program.

Carried

Female Hockey Coordinator

President Spady provided an update on the Female Hockey program and upcoming Female Hockey Conditioning Camp.

MOTION: Director Watson moved to accept report as presented

Carried

Ice Coordinator

Director Slade provided an update on the Evaluation Schedule with the following dates:

September 6th, 8th, 13th, 15th, 20th, 22nd, 24th and 25th.

The Board discussed Tournament Weekends and corresponding age groups:

December 9th to 11th 2022: Female Hockey

January 20th to 22nd 2023: U11

March 3rd to 5th 2023: U9

MOTION: Director Tolley moved to accept the Ice Coordinator's report as presented

Carried

Coach Coordinator

President Spady provided an update that the Association is looking to host coach clinics but is still waiting to hear back.

MOTION: Director Tolley moved to accept the Coach Coordinator's report as presented

Carried

Referee Coordinator

Vice President Atchison provided an update that the Association is looking to host a referee clinic on October 29th 2022 at 8:00 am and ice has been secured for the on ice portion.

Director Tolley and Director Watson will work on developing a code of conduct script.

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MOTION: Vice President Atchison moved to accept the Referee Coordinator's report as presented

Carried

Player Development Coordinator

Director Tolley provided an update on the evaluation process and efforts to secure goaltender coaching.

MOTION: Vice President Sjodin moved to accept the Player Development Coordinator's report as presented

Carried

CAHL Coordinator

Director Epp provided an update on CAHL. The next CAHL Meeting is scheduled for September 15th 2022 and September 26th 2022. Awaiting information on plans for U11 playoff format.

MOTION: Vice President Sjodin moved to accept the CAHL Coordinator's report as presented

Carried

2/27 Coordinator

No update available. Awaiting update from the Crossfield Minor Hockey Association who is hosting 2/27 for 2022/2023. The rotation for 2/27 is:

Sundre
Carstairs
Crossfield
Didsbury
Cremona

MOTION: Registrar Tishenko moved to accept the 2/27 Coordinator's report as presented

Carried

Equipment Coordinator

President Spady read out a written report provided by Director Everett regarding First Aid Kit purchases and puck/sock inventory.

MOTION: Director Epp moved to accept the recommendation from Director Everett to spend \$830.97 to purchase First Aid Kits for 2022/2023.

Carried

MOTION: Director Watson moved to accept the Equipment Coordinator's report as presented.

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Carried

Manager and Special Events Coordinator

President Spady provided an update on the Walk the Block event and proposed Comedy Night Fundraiser (November time frame).

MOTION: Director Epp moved to accept the Manager and Special Events Coordinator's report as presented.

Carried

MOTION Vice President Atchison moved to create three sponsorship tiers for business advertisements for the 2022/23 season in the amount of \$1500 (Platinum) \$1000 (Gold) \$500 (Silver)

Carried

NEW BUSINESS

No further new business was presented.

ADJOURNMENT

The August 17th 2022 Regular Meeting of the CMHA was adjourned at 9:04 pm

NEXT MEETING

September 14th 2022 – 7:00 pm – Carstairs Memorial Arena