

# CMHA Meeting Minutes

Regular Meeting: October 12<sup>th</sup> 2022



Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday October 12<sup>th</sup> 2022 held in the Carstairs Memorial Arena, 581 Havenfield Drive, Carstairs Alberta.

## BOARD PRESENT

Robbi Spady	President
Christofer Atchison	Vice President 1
Cam Tolley	Player Development Coordinator
Josh Epp	CAHL Representative
Brandi Slade	Ice Scheduler
Julie Williams	Secretary
Dean Nielsen	Discipline Coordinator
Jeff Callaghan	Ref Coordinator
Thomas Everett	Equipment Coordinator
Melissa Breau	Treasurer
William Watson	Communications Coordinator
Jason Jaskela	Coach Coordinator

## BOARD ABSENT

Aaron Sjodin	Vice President 2
Richard Herbert	Past President
Brittany Tishenko	Registrar
Jodi Fox	Manager/Special Events Coordinator
Jill Mader	Female Hockey League
Justin Metcalfe	2&27 Coordinator

## MEMBERS IN ATTENDANCE

None

## CALL TO ORDER

President Spady called the meeting to order at 7:04 pm.

## QUORUM

President Spady declared that the minimum quorum requirement of 50% of Board Members is met.

## AGENDA

The Board reviewed the agenda and one item to be added to agenda: CAHL Governor

## MOTION:

Vice President Atchinson moved that the agenda for the October 12<sup>th</sup> 2022 Regular Meeting be approved as presented.

**Carried**

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## PREVIOUS MEETINGS MINUTES

**MOTION:** Director Everett moved to approve the September 14<sup>th</sup> 2022 Meeting Minutes as presented.

**Carried**

## REPORTS OF THE EXECUTIVE DIRECTORS

### President

President Spady Thanked everyone for stepping up, September was a huge success.  
Town of Carstairs is asking us for a certificate of content insurance for items we store in the arena.

**MOTION:** Vice President Atchison motions we look into content insurance and split cost with RMAA

**Carried**

**MOTION:** Director Everett moved to approve the President's report as presented

**Carried**

### Treasurer

Treasurer Breau gave update balance of \$93,318.67 in account  
\$5000 for U9 tournament  
\$700 for Snopitch tournament  
\$500 for Hockey AB  
Outstanding \$50 Referee cheque from 2021/2022 season not cashed.  
\$1759.63 in Everybody Plays Account  
We have 10 teams this year in our association and only 9 accounts.

**MOTION:** Treasurer Breau motions that we open a new account at BMO for the new U9 Yellow Team.

**Carried**

**MOTION:** Treasurer Breau motioned that we move \$620.41 sitting in the existing accounts to main account

**Carried**

**MOTION:** Vice President Atchison motioned to accept Treasurer report as presented

**Carried**

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### Registrar

Registrar Tishenko not in attendance, Vice President Atchison gave an update, Travel permits for exhibition games need at least one week in advance, no more last minute requests being sent please. Recommend next year no exhibition games until the 2nd weekend after teams are formed to give time for travel permits to be sent in.

RMAA player movement form submitted for Elijah Andrews to be moved to Airdrie, signed

**MOTION:** Director Slade motioned to approve the registrar report.

**Carried**

## REPORTS OF THE DIRECTORS

### Discipline Coordinator

Director Nielsen: minor issues so far, all have been handled well reminder complaints are to go to Discipline Email, there was an issue with the email address originally, but has been resolved

**MOTION:** Director Jaskela moved that the Discipline Coordinator's report be accepted as presented.

**Carried**

### Female Hockey Coordinator

Director Mader absent, Director Nielsen provided report, there has been growing pains with joining a new association, to be expected, the overall quality of hockey is worth it. U13 A/B teams and U15 A/B have Carstairs players, and Head coaches for these teams all came from our association. CMHA Ice commitment is 4 ice slots/week 50% or requirement for game ice (2 slots/weekend)

**MOTION:** Treasurer Breau moved to accept report as presented

**Carried**

### Ice Coordinator

Director Slade: U 11 Tiering schedule just released, U9 schedule hopefully will be out soon from CAHL. Tiering break submit ice back to town as we are not using it. October 29th, November 5th open ice to give back, 2:45 - 7pm dead ice on Saturday.

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Director Tolley questioned if we could have full ice practice for U11 once a month? Will look into it and see if possible

**MOTION:** Director Watson moved to accept the Ice Coordinator's report as presented

**Carried**

### Coach Coordinator

Director Jaskela: there will be a coach clinic at the community Hall going over fair play, mental health, planning practices ect. Didsbury, Crossfield and RMAA are all invited to attend. Town of Carstairs is charging \$75 hall rental.

**MOTION:** Vice President Atchison motions CMHA pays fee for hall rental

**Carried**

**MOTION:** Vice President Atchison moved to accept the Coach Coordinator's report as presented

**Carried**

### Referee Coordinator

Director Callaghan: hosting referee clinic October 29th it is full, 20 kids are registered. Can we set up e-transfers for Referee payments instead of cheques

**MOTION:** Director Callaghan motions to have one signing authority on Carstairs Minor Hockey Association Main Account at BMO

**Carried**

**MOTION:** Director Everett moved to accept the Referee Coordinator's report as presented

**Carried**

### Player Development Coordinator

Director Tolley: some people wanted players scores, released them. Wanted for information on what players need to work on for next year.

On reflection next year we should give more information out on criteria for evaluations so players know what evaluators are looking for. Was a successful evaluation.

**MOTION:** Vice President Atchison motions that we split the C and D kids into two even skilled C teams

**Carried**

Goalies skills: edge Hockey in Airdrie will help with goalie development, each goalie we take needs to bring a player shooter

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Look into getting player development sessions booked, looking at doing inhouse monthly skills, we should start a group to spearhead a committee focused to player development.

Evaluations totalled \$405.64, \$155 over budget,

**MOTION:** President Spady motions to reimburse Cam for evaluations  
**Carried**

**MOTION:** Director Tolley moved to accept the Player Development Coordinator's report as presented  
**Carried**

**RMAA Update** Director Tolley: meeting minutes need to be updated on their website

**MOTION:** Director Watson motion to accept report as presented  
**Carried**

### CAHL Coordinator

Director Epp provided an update on CAHL. All tiering and U9 ice submitted , information deadlines are going well  
CAHL fee is \$9.00 per player

**MOTION:** Vice President Atchison moved to accept the CAHL Coordinator's report as presented  
**Carried**

- **CAHL GOVERNOR added to agenda**

CMHA needs to put forward a CAHL Governor

**MOTION:** Director Tolley motioned to add Brooke Epp as CAHL Governor  
**Carried**

### 2/27 Coordinator

Director Metcalfe not in attendance, Vice President Atchison updated U7 Teams look even skilled

**MOTION:** Director Everett moved to accept the 2/27 Coordinator's report as presented  
**Carried**

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## Equipment Coordinator

Director Everett advised all teams have jersey's, teams have been given first aid kits. Tires purchased for Practice tools looking to make poles on wheels for storage Labeling puck bags (blue, warmup, game ect)  
Goalie gear has been handed out. Cleaning Equipment room, can we do a liquidation of old jerseys?

**MOTION:** Vice President Atchison motions equipment room be inventoried and identify surplus for future sale.

**Carried**

getting value of jersey's and goalie equipment for insurance look at replacing jersey's for future, consider adding to budget or adding in player fees, will get quotes

**MOTION:** Secretary Williams moved to accept the Equipment Coordinator's report as presented.

**Carried**

## Communication Coordinator

Code of conduct recording has been done to play at start of all games, 30 second recording is a bit long, will edit and rerecord. Put up posters around arena of code of conduct for games

**MOTION:** Director Epp motions to approve report as presented.

**Carried**

## Manager and Special Events Coordinator

Director Fox not in attendance due to Bottle Drive: President Spady provided an update the bottle drive already looks like a huge success. 50/50 Rafflebox starting up, Urban Eatery is sponsoring pizza party to winning team.  
Snopitch Tournament has been canceled, not enough teams registered. Teams must run fundraisers through Jodi to make sure no conflict, if conflict must go to board to vote on.  
Corporate sponsors wanting to donate Jersey sponsorship or stickers, if we do sponsorships must be on boards not equipment. All on ice gear must look the same.

Update to Fundraising fees/funds Schedule B

Duty	
Head Coach	8 hours
Assistant Coach	4 hours
Team Manager (split if co-managed)	8 hours
Team Treasurer/Jersey Parent	2 hours

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Association Fundraising Activities    hour for hour  
Other Assoc Duties                      as approved by CMHA board of directors

**MOTION:**        Director Tolley motions to amend schedule B Policy I  
Fundraising/volunteer hours

**Carried**

**MOTION:**        President Spady moved to accept the Manager and Special  
Events Coordinator's report as presented.

**Carried**

### **NEW BUSINESS**

No further new business was presented.

### **ADJOURNMENT**

The October 12<sup>th</sup> 2022 Regular Meeting of the CMHA was adjourned at 9:02 pm

### **NEXT MEETING**

November 9<sup>th</sup> 2022 – 7:00 pm – Carstairs Memorial Arena