Welcome to the 2023-2024 hockey season with Carstairs Minor Hockey Association. We would like to thank you for stepping up to assist in our efforts to make this an amazing year of hockey. Without the help of our volunteers it would not be possible.

Your point of contact for the season will be myself, Jaclyn Fuhr. You can reach me via email at [manager.carstairsmha@gmail.com](mailto:manager.carstairsmha@gmail.com) or by text/phone 780-909-5526. Do not hesitate to contact me with any questions, comments or concerns. There will be lots of information thrown your way so do not hesitate please.

You will want to set up a team meeting as soon as possible to cover the points that will determine the foundation for your season.

\*Please discuss with the coaching staff what their schedule will permit in regards to tournaments. The listing for tournaments can be found [here](https://www.hockeyalberta.ca/tournaments/). Tournaments do fill up fast so make this a priority. You will have to submit the dates of your tournaments by October 29,2023 (more info will come from your governor). You are allowed 2 weekends to “blackout” anything else will have to be booked during the league blackout dates that can be found [here](http://cahlhockey.net/page.php?page_id=63464). You will need a travel permit when attending tournaments. Email registrar with tournament sanction number- date and team.

\*Each team will need a team Treasurer. This role will need to accept cash call into the team account and to pay for any team expenses throughout the season. A financial report will be due at the conclusion of the season.

\*Manager will facilitate ordering the team socks through the Equipment Co-Ordinator (all at once). Each player should have a pair of socks that is free of holes or stains. Teams will have the option to have “home” and “away” socks this year. The cost will be each player's responsibility. The team must have all their players wearing the same uniform on the ice. Payment will go directly to the team and then the team will pay CMHA in one payment from the team account. The cost per pair is $25

\* Teams can use pant shells this year. The entire team needs to be in agreement to use pants shells at a cost of $50 per player. Sizers would be made available. There is a 2-3 week turnaround time. The team would be responsible for paying for them directly. They would be ordered through the approved vendor, Deker Hockey.

\*Each home game you will need to have volunteers to run the timekeepers box. The manager is not to be present in the box at any time. I suggest a rotation input into TeamSnap. These shifts do not count towards CMHA volunteer hours.

\*Familiarize yourself with the CAHL [rules](http://cahlhockey.net/page.php?page_id=67765) for your division (U9&U11) and the CAHL [manager handbook](https://cloud.rampinteractive.com/cahlhockey/files/Hand%20Books/Team%20Managers/cahl_team_managers_manual_2018-2019_final.pdf)

\*U9 will have the schedule posted [here](https://cahlhockey.ca/).

\*U11 will have the schedule posted [here](http://cahlhockey.net/standings.php?league_id=48409&lang=1).

\*If you are wanting to book an exhibition game or any additional ice you will need to connect with Brandi- Ice Coordinator. Additional ice costs are up to the teams (CMHA provides teams with a couple a season). You would also need to coordinate referees with Jeff (Ref Coordinator) This is also at the teams cost. The rates for officials can be found [here](https://officials.hockeyalberta.ca/uploads/source/Officials/2324OfficialsRates.pdf). If you are hosting an exhibition game you will need a permit obtained from the registrar- send the team you are playing contact info, HCR #, date, time and location via email.

\*To find opponents for exhibition games you can look at the CAHL website (this does take some time for them to get everything up) so in the meantime you can look at the opposing association website and email the president or registrar to get you in contact with the corresponding teams contact.

\*\*HOME TOURNAMENTS:

U9 C December 15-17

U11 A/B January 26-28

U9A/B March 1-3

Tournament Committee Meeting is Oct 5 for U9 C.

CMHA will be helping U11C to attend a tournament in lieu

*\*\*U7*

*We will have the schedule following the Oct 15th meeting.*

*There is a tournament hosted by the 2&27 that all teams within the league attend. There is a fee associated and we will provide that following the meeting as well.*

*Should you run into a scheduling conflict with try to arrange a new game time with your opponent.*

Checklist:

* Give your contact information to Jaclyn, this will get you TeamSnap access.
* Arrange for a team meeting.
* Email Melissa Breau, Treasurer at [treasurer.carstairsmha@gmail.com](mailto:treasurer.carstairsmha@gmail.com) with the team’s treasurer information to obtain the team's bank account.
* Look for tournaments for your team ASAP.
* Team socks. Orders to Thomas Everett at [teverett3847@gmail.com](mailto:teverett3847@gmail.com) one lump sum payment from the team to CMHA for socks purchased.
* Order shells if desired(Deker Hockey)
* Set up timebox schedule
* Exhibition Game permits to [registrar.carstairsmha@gmail.com](mailto:registrar.carstairsmha@gmail.com) (must be a weeks notice)
* Year end financial breakdown (Please email to the treasurer as well as myself)
* 2&27 Co-Ordinator for U7 is Justin Metcalfe
* CAHL Co-Ordinator for U9-U11 is Josh Epp
* [Link](https://www.carstairsminorhockey.ca/about-us/board-of-directors/) to Board of Directors