

CMHA Meeting Minutes

Regular Meeting: June 12th, 2024



Meeting Minutes of the Carstairs Minor Hockey Association Board of Tuesday
June 12th, 2024 held at Hugh Sutherland High School Library, 2000 AB-581, Carstairs Alberta.

BOARD PRESENT

Christofer Atchison - President
Aaron Sjodin - Vice President 1
Josh Epp - Vice President 2
Krystle Stackhouse - Treasurer
Becky Spencer - Secretary
Erin Pelletier - Ice Coordinator
Thomas Everett - Equipment Coordinator
Jason Keogh – Equipment Coordinator
Justin Metcalfe - Player Development Coordinator
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator
Stephanie McNeil - Special Events / Fundraising Coordinator
Jessica Crandell - Special Events / Fundraising Coordinator
Robbi Spady – Past President

BOARD ABSENT

Brittany Tishenko – Registrar
Tyler Rasmussen - Coach Coordinator
Brandi Slade - Ice Coordinator
Dean Nielsen - Appeal / Discipline Committee Chair
Jeff Callaghan - Referee Coordinator

MEMBERS IN ATTENDANCE

Kallie Beaton
Rob Andrews

CALL TO ORDER President Atchison called the meeting to order at 7:01 pm.

QUORUM President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA Meeting accepted as amended to reflect the addition of the Ball Hockey Tournament item

MOTION: Director Thomas motioned the agenda for the June 12th 2024 Meeting
Carried



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PREVIOUS MEETING MINUTES MOTION

MOTION: Director Crandell motioned to approve the minutes of the May 7th 2024 meeting as presented.

Carried

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Atchison:

- Gmail accounts are live, please update all emails to only be using 1 email.
- HockeyLife coupons expire at the end of June – push on social media to remind families to use their discounts.
- Lacrosss asked to share the trophy case at the arena – we can look to clean it up so create some space for them.
- We received a donation of \$2,700 from High Stakes to the Everyone Plays Fund.

MOTION: Director Metcalfe motioned to approve the President's report as presented.

Carried

Vice Presidents

Vice President Sjodin: No Report

Vice President Epp: Coaching page on the website needs some updating. He will work with Tyler to get all the coaching information up to date.

MOTION: Director Pelletier motioned to approve the Vice Presidents reports as presented.

Carried

Registrar - Brittany Tishenko Absent – Report given by President Atchison.

- Registration is open, currently:
 - U7 – 2
 - U9 – 17
 - U11 – 17
- Push on social media to remind families to register before the early bird deadline June 30th.



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MOTION: Vice President Epp motioned to approve the Registrar reports as presented.

Carried

Secretary No Report

Treasurer - Krystle Stackhouse:

- We have received the funds for jersey sponsorships from The Farm Table, Farwest Trucking, Twisted Lizard, Big Springs Plumbing & Heating, Westview Co-op, Mountain View Smiles, and half from Jump for Joy Cleaning Inc.
- Paid \$10,000 invoice for ice from last year
- We are owed \$110 from Hanna for ice last year – working on getting this paid.
- The evaluation software has been paid for.
- Bank Balance: \$123,102.94
- Everyone Plays Fund: \$6,051.55

MOTION: Vice President Epp motioned to approve the Treasurer reports as presented.

Carried

REPORTS OF DIRECTORS

Ice Coordinators - Erin Pelletier:

- Working with Heather to get the schedule finalized, should be done soon.
- Sunday icetimes will start/end 15mins later.
- Still finalizing the blackout weekends and tournament dates.

MOTION: Vice President Sjodin motioned to approve the Ice Coordinators reports as presented.

Carried

Equipment Coordinator We will discuss the final jersey decision later in the meeting.

Player Development Coordinator No Report



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CAHL Director - President Atchison:

- The CAHL Important Dates were reviewed.

MOTION: Director Bortnick motioned to approve the CAHL Director reports as presented.

Carried

Managers Coordinator

- A new binder is being put together and will be ready for the July/Aug meeting.

2/27 League Coordinator

- A new email has been sent to Brad.

Special Events / Fundraising Coordinator

- They continue to discuss volunteer hours required for this season
- They spoke with the Carstairs Chamber regarding having our teams with events in the area.

MOTION: Director Pelletier motioned to approve the Manager, 2/27 and Special Events / Fundraising Coordinators report as presented.

Carried

Referee in Chief No Report

RMAA Representative – President Atchison

The minutes of all RMAA Meetings since the last CMHA Board meeting has been attached for the Board's review. Further, the RMAA Player Movement Policy and Player Movement flowchart have been presented for the Board's review.

Moved by Director Keogh that the RMAA Representative report be accepted as presented.

Carried



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NEW BUSINESS

Jersey Rebranding

Moved by Director Stackhouse that Design Option # 2 be approved as the successful design of the CMHA Jersey Competition and that the Board proceed with the purchase of 10 sets of jerseys in advance of the 2024/25 season.

Carried

Beef and Barley Days Parade

The CMHA placed a float in the 2023 Beef and Barley Days parade. The Board has been asked to consider the placement of a float and participation in the 2024 Beef and Barley Days parade.

Moved by Director McNeil that the CMHA commit to placing a float in the 2024 Beef and Barley Days parade.

Carried

RMAA Startup Funds

The RMAA Board of Directors has requested \$250.00 from each Member Association to assist with any Society start up costs.

Moved by Vice President Sjodin that the Board approve \$250.00 to be transferred to the RMAA for society start up expenses.

Carried

Policy A – Code of Conduct

Policy A is being presented for the Board's annual review and manages the conduct expectations of association members. Each member is required to review the code of conduct during the registration process and it is relied upon during disciplinary action. The Board may choose to make changes to this policy if needed.

Moved by Executive Director Spencer that the Board accept this report as information only.

Carried



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Policy B – Disciplinary

Policy B is being presented for the Board's annual review which outlines the disciplinary process for any Members allegedly in breach of the Association's Code of Conduct. The Board may choose to make changes to this policy if needed.

Moved by Executive Director Spencer that the Board accept this report as information only.

Carried

Ball Hockey Tournament

Due to only having 3-4 teams registered, we will be moving the tournament to Sunday August 25th. We will post on social media to update the community.

MOTION: President Atchison motioned to approve the change of date for the tournament.

Carried

ADJOURNMENT The June 12th 2024 Meeting of the CMHA was adjourned at 8:05pm