



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday August 21st, 2024 held at Carstairs Community Golf Club, Carstairs, Alberta.

BOARD PRESENT

Christofer Atchison – President
Aaron Sjodin - Vice President 1
Josh Epp - Vice President 2
Brittany Tishenko – Registrar
Becky Spencer - Secretary
Erin Pelletier - Ice Coordinator
Brandi Slade - Ice Coordinator
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator
Justin Metcalfe - Player Development Coordinator
Dean Nielsen - Appeal / Discipline Committee Chair
Stephanie McNeil - Special Events / Fundraising Coordinator

BOARD ABSENT

Krystle Stackhouse – Treasurer
Tyler Rasmussen - Coach Coordinator
Jason Keogh – Equipment Coordinator
Thomas Everett - Equipment Coordinator
Jeff Callaghan - Referee Coordinator
Jessica Crandell - Special Events / Fundraising Coordinator

MEMBERS IN ATTENDANCE

Shane Mercer
Justin Slade

CALL TO ORDER President Atchison called the meeting to order at 7:00 pm.

QUORUM President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA Meeting accepted as presented.

MOTION: Director Metcalfe motioned the agenda for the August 21st, 2024 Meeting

Carried

APPROVAL OF MINUTES The minutes of the July 10th, 2024 Regular Board of Directors Meeting are presented for the Boards review.

MOTION: Executive Director Sjodin motions to accept the minutes of the July 10th meeting as presented.

Carried



Carstairs Minor Hockey Association

**Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club**

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Atchison:

- Ball Hockey Tournament Aug 25 is a go with 7 teams.
 - Ice Cream and Pizza Truck are organized to be there
- Town of Carstairs is having issues getting the ice in the arena, but we are hopeful it will not affect the start of our season.
- Elks have donated \$3,000 towards socks. In exchange we have agreed to assist with their events and provide volunteers as needed. First volunteer opportunity is the Demolition Derby on Sat Aug 24.
- All jersey sponsorship have been filled with all jerseys paid for.

MOTION: Executive Tishenko motioned to approve the President reports as presented.

Carried

Vice Presidents

Vice President Sjodin:

- Presented the info on the Esso Fun Day – A program for women in hockey, it is open for girls of all ages. We need to submit an application 6 weeks in advance for when the on ice date would be.

MOTION: Moved by Director Pelletier that Carstairs Minor Hockey will apply for funding for the Esso Fun Day.

Carried

Vice President Epp: No Report

Registrar

Brittany Tishenko:

- We are having an issue accepting new registrations, President Atchison and Director Tishenko are working to get this fixed. In the mean time, all resgistrartion inquiries can be emailed to Director Tishenko.
- We are looking for more U7 kids, we will do a push on social media to get more interest.

MOTION: Executive Sjodin motioned to approve the President reports as presented.



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

Carried

Secretary

Becky Spencer: No Report

Treasurer

Krystle Stackhouse: No present, presented by President Atchison

- Bank Balance: \$143,000
- Everyone Plays Fund: \$9,000
- Float in the Carstairs Parade was a great success, we won 1st which came with a \$150 prize.
- All jersey sponsorships are filled
- Budget will be tighter than years past due to missed ice payments last year and lower registration #s. We are hopeful for another good year of fundraising.

MOTION: Executive Tishenko motioned to approve the Treasurer reports as presented.

Carried

REPORTS OF DIRECTORS

Ice Coordinators

Erin Pelletier and Brandi Slade

- Met last week to figure out ice times and it looks like all ice times will be the same as last year.
- Planning to not have U9s sharing ice.

MOTION: Director Bortnick motioned to approve the Ice Coordinators reports as presented.

Carried

Equipment Coordinator

Jason Keogh and Thomas Everett - Not Present

Presented by President Atchison

- All jerseys and socks are here!!
- Went through the locker rooms and have all jerseys for evaluations organized.
- They will go through the goalie gear soon.
- Discussion on doing a "garage sale" of old jerseys, etc. Need to determine how many jerseys should be kept.

MOTION: Executive Spencer motioned to approve the Equipment Coordinators report as presented.

Carried



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

Player Development Coordinator Justin Metcalfe

- Would like to have the power skating coach come in much earlier in the season. We would also like to get him a Carstairs Minor Hockey track suit as a thank you.

MOTION: Executive Spencer motioned to approve the Player Development Coordinators report as presented.

Carried

CAHL Director

President Atchison: No Report

Coach Coordinator

Tyler Rasmussen – Not Present
Presented by President Atchison

- 12 Coaches Applications have come in so far. 6 have also had their criminal record checks done.
- Once TeamSnap is ready, coaches will register on their as well.

MOTION: Executive Spencer motioned to approve the Coach Coordinators report as presented.

Carried

Managers Coordinator and 2/27 League Coordinator

Vanessa Bortnick

- She has a new Managers Binder, and we will update the website with any new info.
- 2/27 - We have 3 requests for placements

MOTION: Director MacNeil motioned to approve the Managers Coordinator and 2/27 League Coordinator report as presented.

Carried

Special Events / Fundraising Coordinator Steph McNeil

- They are manually tracking all volunteer hours right now.
- Next to take care of is getting the photos organized and planning the bottle drive.



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

- We need to get the 50/50 set up and planned.

MOTION: Director Pelletier motioned to approve Special Events / Fundraising Coordinators report as presented.

Carried

Referee in Chief **J. Callaghan:** No Report

RMAA Representative **President Atchison**

- The minutes of all RMAA Meetings since the last CMHA Board meeting has been attached for the Board's review.
- They have 33 asking to move, 26 are females.
- They have 4 U13 teams, which is awesome.
- They are fighting to keep their players.

MOTION : Moved by Executive Tishenko that the RMAA Representative report be accepted as presented.

Carried

NEW BUSINESS

1. Player Imports

The Association has received numerous requests for imports for players outside of Carstairs Minor Hockey Association's boundaries for the 2024/25 season.

Current registration numbers are as follows:

U7 – 20 (+3)

U9 – 36 (+1)

U11 – 39 (+3)

The Board is being asked to consider how they would like to deal with player imports moving forward. Is the CMHA open to additional players, if so at what point would the Board like to accept players and what criteria would the Board like to use to determine which players are permitted to join?

MOTION: Moved by Director Metcalfe that the Carstairs Minor Hockey Association allow import to be accepted.

Carried



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

MOTION: Executive Sjodin motions that Carstairs Minor Hockey develop a new policy on import players.

Carried

2. Tournament Dates and Division Selections

Annually, the Carstairs Minor Hockey Association is granted the opportunity to host tournaments as a fundraising opportunity for the Association. The Board determines the tournament division classifications proactively in an effort to have the tournaments advertised early in the season. The following tournament dates have been allocated for CMHA:

December 13th to 15th 2024

January 24th to 26th 2025

3rd Tournament: TBD (March 21 to 23rd 2025 possibility)

MOTION: Moved by Director MacNeil that the Carstairs Minor Hockey Association set the 2024/25 tournament calendar as follows:

December 13th to 15th 2024:

Age Division: U11

January 24th to 26th 2025:

Age Division: U9

Feb 1st to 2nd, 2025 OR March 21st to 23rd, 2025:

Age Division: U9

Carried

3. Evaluation Handbook

The Board has developed the attached handbook to outline the processes associated with evaluations for the upcoming season. The Board as the opportunity to review the handbook and make any changes prior to implementation.

MOTION: Moved by Executive Sjodin that the 2024/25 Evaluation Handbook be accepted as presented.

Carried

4. Policy F "Hockey Operations"

Policy F is being presented for the Board's review and consideration which governs a large portion of the Association's on-ice product including player and coach selections.

MOTION: Moved by Director Bortnick that Policy F Hockey Operations be accepted as amended.

Carried

5. Policy H "Background Checks"



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday August 21st 2024
Carstairs Community Golf Club

Policy H is being presented for the Board's review and consideration which outlines the Association's guidelines when reviewing Criminal Record Checks that are mandatory for coaches prior to being selected as a coach.

MOTION: Moved by Executive Atchison that Policy H Background Checks be accepted as amended.

Carried

ADJOURNMENT The August 21st, 2024 Meeting of the CMHA was adjourned at 8:45pm