



# Carstairs Minor Hockey Association

## Regular Board of Directors Meeting

Wednesday December 18<sup>th</sup>, 2024

Carstairs Memorial Arena Meeting Room, Carstairs AB

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday December 18<sup>th</sup>, 2024 held at Carstairs Memorial Arena Meeting Room, Carstairs, Alberta.

### BOARD PRESENT

Christofer Atchison – President  
Aaron Sjodin - Vice President 1  
Brittany Tishenko – Registrar  
Becky Spencer - Secretary  
Krystle Stackhouse – Treasurer  
Erin Pelletier - Ice Coordinator  
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator  
Stephanie McNeil - Special Events / Fundraising Coordinator  
Jessica Crandell - Special Events / Fundraising Coordinator  
Dean Nielsen - Appeal / Discipline Committee Chair

### BOARD ABSENT

Josh Epp - Vice President 2  
Brandi Slade - Ice Coordinator  
Jeff Callaghan - Referee Coordinator  
Jason Keogh – Equipment Coordinator  
Justin Metcalfe - Player Development Coordinator  
Tyler Rasmussen - Coach Coordinator  
Thomas Everett - Equipment Coordinator

**CALL TO ORDER** President Atchison called the meeting to order at 6:00 pm.

**QUORUM** President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

**AGENDA** Meeting accepted as presented.

**MOTION:** Director Pelletier motioned the agenda for the December 18<sup>th</sup>, 2024 Meeting

**Carried**

**APPROVAL OF MINUTES** The minutes of the November 13<sup>th</sup>, 2024 Regular Board of Directors Meeting are presented for the Boards review.

**MOTION:** Executive Sjodin motions to accept the minutes of the November 13<sup>th</sup>, 2024 meeting as presented. )

**Carried**

### REPORTS OF THE EXECUTIVE DIRECTORS



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### President

#### President Atchison:

- Changes coming within Hockey Alberta that will effect us for next season. Nothing to be done / changed right now.

**MOTION:** Executive Sjodin motioned to approve the President reports as presented.

**Carried**

### Vice Presidents

#### Vice President Sjodin:

- Santa will be at practices on Thursday

**MOTION:** Executive Sjodin motioned to approve the request to purchase Santa a \$50 Pro Hockey Life gift card as a thank you.

**Carried**

**Vice President Epp:** No Report

### Registrar

**Brittany Tishenko:** No Report

### Secretary

**Becky Spencer:** No Report

### Treasurer

#### Krystle Stackhouse:

- Nov Ice, Socks, Refs and Hockey AB all paid for November
- Bank Balance: \$167,521.27
- Everyone Plays Fund: \$7,691.76

**MOTION:** Director Nielsen motioned to approve the Treasurer reports as presented.

**Carried**

## REPORTS OF DIRECTORS

### Ice Coordinators

#### Erin Pelletier and Brandi Slade

- All TBA Games for U11s are filled
- U9 Schedules for the rest of the season should be out late December / Early Jan.
- We returned the ice for Jan 5 – 11am – 3:15pm as U11A and U11B are away at tournaments.



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**MOTION:** Executive Stackhouse motioned to approve the Ice Coordinators reports as presented.

Carried

### Equipment Coordinator

#### Thomas Everett – Reported by President Atchison

- Looking to get stickers printed to organize the storage room – Vanessa will connect with him.

**MOTION:** Executive Stackhouse motioned to approve the Equipment Coordinators report as presented.

Carried

### Player Development Coordinator Justin Metcalfe – Reported by President Atchison

- More power skating in Jan
- Goalie nights are going well
- Update needed on the budget for player development – Krystle to let President Atchison know.

**MOTION:** Executive Spencer motioned to approve the Player Development Coordinators report as presented.

Carried

### CAHL Director

#### President Atchison: No Report

### Coach Coordinator

#### Tyler Rasmussen: Reported by President Atchison

- Planning a coaching mentorship with Mike Brodeur in the New Year to help coaching understand how to program a practice to work with their goalies.

**MOTION:** Executive Spencer motioned to approve the Player Development Coordinators report as presented.

Carried

### Discipline/Appeals Coordinator Dean Nielsen:

- Thank you to the volunteers who assisted on the disciplinary board.
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**MOTION:** Executive Atchison motioned to approve Discipline / Appeal Coordinator report as presented.

Carried



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**2/27 League Coordinator**

Vanessa Bortnick:

- All games have been sanctioned
- Email received regarding who will host 2/27 next year – it will not be Carstairs.

**MOTION:** Executive Stackhouse motioned to approve 2/27 League Coordinator report as presented.

**Carried**

**Managers Coordinator**

Vanessa Bortnick: No Report

**Special Events / Fundraising Coordinator** Steph McNeil and Jessica Crandell

- U11 tournament went well
- Rafflebox ends tomorrow – we will do a final push on social media

**MOTION:** Director Neilsen motioned to approve Special Events / Fundraising Coordinators report as presented.

**Carried**

**Referee in Chief**

J. Callaghan – No Report

**RMAA Representative**

President Atchison – No Report

## NEW BUSINESS

### a) Registration Policy

In an effort to encourage members to submit their registration fees in a timely manner, the Board is being asked to consider the implementation of a late payment penalty into Policy I "Registration, Fees and Refunds".

**MOTION:** We will re-visit this at the January 2025 board meeting.

### b) Outstanding Registration Fees – Confidential

The Board has received information regarding a Member's Registration Fee that will be discussed in-Closed Session.

**MOTION:** President Atchison will continue to reach out to establish a date by which payments need to be caught up.

**ADJOURNMENT** The December 18<sup>th</sup>, 2024 Meeting of the CMHA was adjourned at 6:35pm