



# Carstairs Minor Hockey Association

## Regular Board of Directors Meeting

January 15<sup>th</sup> 2025

Carstairs Memorial Arena

---

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday January 15<sup>th</sup> 2025 held at the Carstairs Memorial Arena, Carstairs, Alberta.

### BOARD PRESENT

Christofer Atchison – President  
Aaron Sjodin - Vice President 1  
Josh Epp - Vice President 2  
Krystle Stackhouse – Treasurer  
Erin Pelletier - Ice Coordinator  
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator  
Justin Metcalfe - Player Development Coordinator  
Dean Nielsen - Appeal / Discipline Committee Chair  
Stephanie McNeil - Special Events / Fundraising Coordinator  
Jessica Crandell - Special Events / Fundraising Coordinator

### BOARD ABSENT

Brittany Tishenko – Registrar  
Becky Spencer - Secretary  
Brandi Slade - Ice Coordinator  
Tyler Rasmussen - Coach Coordinator  
Jason Keogh – Equipment Coordinator  
Thomas Everett - Equipment Coordinator  
Jeff Callaghan - Referee Coordinator

### MEMBERS IN ATTENDANCE

Shane Mercer

**CALL TO ORDER** President Atchison called the meeting to order at 7:00 pm.

**QUORUM** President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

**AGENDA** Agenda presented for review

**MOTION:** Director Metcalfe moved that the agenda for the January 15<sup>th</sup> 2025 Regular Board of Directors meeting be accepted as presented.

**Carried**

**APPROVAL OF MINUTES** The minutes of the December 18<sup>th</sup>, 2024 Regular Board of Directors Meeting are presented for the Boards review.

**MOTION:** Executive Director Stackhouse moved to accept the minutes of the December 18<sup>th</sup> 2024 meeting as presented.



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**January 15<sup>th</sup> 2025**  
**Carstairs Memorial Arena**

---

**Carried**

## REPORTS OF THE EXECUTIVE DIRECTORS

### President

#### President Atchison:

- Hockey Alberta continues to work through their 2025/26 proposed registration changes. More information to come at a future Board Meeting.
- Continue to work with the Didsbury Minor Hockey Association and Renegades Minor Hockey Associations to find ice time for their programming following the Didsbury arena closure.

**MOTION:** Director Crandell moved to approve the President report as presented.

**Carried**

### Vice Presidents

#### Vice President Sjodin:

- Has applied for the Bauer First Shift Program for 2025/26 and is hopefully that we will be approved given that the 2024/25 application was not successful.

**MOTION:** Director Pelletier moved to approve the Vice President reports as presented.

**Carried**

**Vice President Epp:** No Report

### Registrar

**Brittany Tishenko:** No report.

### Secretary

**Becky Spencer:** No Report

### Treasurer

#### Krystle Stackhouse:

- Has paid all outstanding expenses for the referee coordinator position and referee costs YTD;
- AGLC account is established with any raffle funds attributed to there.
- CMHA has received an Anonymous donation which will be placed in General Revenue unless other direction is provided by the Board;
- 1 set of jersey payment remain outstanding.

**MOTION:** Director Metcalfe moved to approve the Treasurer report as presented.



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**January 15<sup>th</sup> 2025**  
**Carstairs Memorial Arena**

---

**Carried**

## REPORTS OF DIRECTORS

### Ice Coordinators

#### Erin Pelletier and Brandi Slade

- Continue to work hard to make all of the ice and game changes required to facilitate Didsbury and Renegades Minor Hockey Association changes. Some ice has become doubled up which wasn't previously planned for.

**MOTION:** Executive Director Sjodin moved to approve the Ice Coordinators reports as presented.

**Carried**

### Equipment Coordinator

#### Jason Keogh and Thomas Everett – No report

**MOTION:** Executive Director Spencer motioned to approve the Equipment Coordinators report as presented.

**Carried**

### Player Development Coordinator Justin Metcalfe

- Goalie Training has now transferred to Tuesday morning sessions due to Didsbury Arena closures;
- Association wide Powerskating and Goalie Training to be offered in January.

**MOTION:** Director Pelletier moved to approve the Player Development Coordinators report as presented.

**Carried**

### CAHL Director

#### President Atchison: No Report

### Coach Coordinator

#### Tyler Rasmussen – No Report

### Managers Coordinator and 2/27 League Coordinator

#### Vanessa Bortnick

- Some confusion regarding U9 full-ice allowances. Christofer to share information for distribution to managers.
- Game changes required for U11 games February 2<sup>nd</sup>



# Carstairs Minor Hockey Association

## Regular Board of Directors Meeting

January 15<sup>th</sup> 2025

Carstairs Memorial Arena

---

and 9<sup>th</sup> due to RMHA game requirements. Notification has been sent to Managers.

- 2/27 year end tournament upcoming in Cremona May 1<sup>st</sup> and 2<sup>nd</sup> weekend.

**MOTION:** Executive Director Epp moved to approve the Managers Coordinator and 2/27 League Coordinator report as presented.

**Carried**

### Special Events / Fundraising Coordinator Steph McNeil

- U11 A tournament made a net profit of approximately \$7,400.00.
- U9 A tournament upcoming – All volunteer spots are full.
- All parents that are intending to fulfill their volunteer hours have been filled this season. Board should review this policy in advance of 2025/26.
- Planning on year end banquet date of March 26<sup>th</sup> 2025.

**MOTION:** Executive Director Sjodin moved to approve Special Events / Fundraising Coordinators report as presented.

**Carried**

**Referee in Chief** J. Callaghan: No Report

**RMAA Representative** President Atchison: No Report

## NEW BUSINESS

### 1. Policy I “Registration, Fees and Refunds”

This Policy has been updated to reflect Board changes regarding payment deadlines for registration amounts.

**MOTION:** Moved by Executive Director Stackhouse that Policy I “Registration, Fees and Refunds” be accepted as presented.

**Carried**



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**January 15<sup>th</sup> 2025**  
**Carstairs Memorial Arena**

---

**ADJOURNMENT** The January 15<sup>th</sup> 2025 CMHA Board of Directors Meeting was adjourned at 7:32pm