



Carstairs Minor Hockey Association

Regular Board of Directors Meeting
Wednesday Match 12th, 2025
Carstairs Memorial Arena North Meeting Room

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday March 12th, 2025, held at the Carstairs Memorial Arena, Carstairs, Alberta.

BOARD PRESENT

Christofer Atchison – President
Aaron Sjodin - Vice President 1
Josh Epp - Vice President 2
Brittany Tishenko – Registrar
Krystle Stackhouse – Treasurer
Becky Spencer – Secretary
Justin Metcalfe - Player Development Coordinator
Jessica Crandell - Special Events / Fundraising Coordinator
Jason Keogh – Equipment Coordinator

BOARD ABSENT

Stephanie McNeil - Special Events / Fundraising Coordinator
Brandi Slade - Ice Coordinator
Erin Pelletier - Ice Coordinator
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator
Tyler Rasmussen - Coach Coordinator
Thomas Everett - Equipment Coordinator
Dean Nielsen - Appeal / Discipline Committee Chair
Jeff Callaghan - Referee Coordinator

MEMBERS IN ATTENDANCE

Shane Mercer
Shawn Tishenko

CALL TO ORDER President Atchison called the meeting to order at 7:01 pm.

QUORUM President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA Agenda presented for review

MOTION: Director Crandell moved that the agenda for the March 12th, 2025, Regular Board of Directors meeting be accepted as presented.

Carried

APPROVAL OF MINUTES The minutes of the February 12th, 2025, Regular Board of Directors Meeting are presented for the Boards review.



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MOTION: Director Metcalfe moved to accept the minutes of the February 12th, 2025, meeting as amended.

Carried

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Atchison:

- End of year survey's came back
 - No big surprises
 - 93-95% of people are happy with CMHA
- Thoughts of creating a committee to discuss the End of Year survey's in the future - specifically to discuss any coaching concerns.
- Ideas for improving coaches training:
 - Host a coaching clinic
 - Make Level 1 more available
 - Create a better plan for coaches with more clean processes.

MOTION: Director Keogh moved to approve the President report as presented.

Carried

Vice Presidents

Vice President Sjodin: No Report

Vice President Epp:

- Successful U9 crossover game
- U11 crossover game planned and ready to go on Tuesday Mar 18

MOTION: Executive Director Stackhouse moved to approve the Vice President reports as presented.

Carried

Registrar

Brittany Tishenko:

- We realized that one of the U7 teams didn't have their travel permit → this will need to be monitored next season to ensure all teams have their permit.

MOTION: Executive Director Epp moved to approve the Registrar reports as presented.

- **Carried**



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Secretary

Becky Spencer: No Report

Treasurer

Krystle Stackhouse:

- We received a bill from Hockey AB for last year – it has been taken care of.
- All ref invoices have been paid for Feb.
- We raised \$32,000 from fundraising this year – AMAZING!!
- As of the 27th all team accounts will be at \$0
- Year end for financials is the 31st.
- Current Balances:
 - Main - \$142, 976.98
 - AGLC - \$0
 - Everyone Plays - \$7739.03

MOTION: Director Crandell moved to approve the Treasurer report as presented.

Carried

REPORTS OF DIRECTORS

Ice Coordinators

Erin Pelletier and Brandi Slade – Absent and No Report

Equipment Coordinator

Jason Keogh:

- Different size jerseys have been ordered
- He will ensure all goalie equipment gets back into the storage room from all the teams
- Chris and Jason to find a drop off date for all jersey's
- Socks this year tore easily... thoughts on possibly using a different supplier with the next order.

MOTION: Executive Director Tishenko moved to approve the Equipment Coordinator report as presented.

Carried

Player Development Coordinator

Justin Metcalfe: No Report



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CAHL Director

President Atchison

- Playoffs weren't handled great – including not getting the banners ordered in time.
- Suggestions sent it for:
 - Any playoff banner series should be best of 3 games
 - 2nd tiering before Christmas

MOTION: Director Keogh moved to approve the CAHL Director report as presented.

Carried

Coach Coordinator

Tyler Rasmussen – Absent and No Report

Discipline / Appeals Coordinator

Dean Nielsen – Absent and No Report

Managers Coordinator and 2/27 League Coordinator

Vanessa Bortnick – Absent and No Report

Special Events / Fundraising Coordinator

Steph McNeil & Jess Crandell

- U9 B/C tournament raised \$11,000
- Banquet scheduled for Mar 19
 - Remind families it is limited space
 - Award Winners are in
 - All volunteer hours have been filled
 - Announce AGM date

MOTION: Executive Director Stackhouse moved to approve Special Events / Fundraising Coordinators report as presented.

Carried

Referee in Chief

J. Callaghan: Absent and No Report

RMAA Representative

President Atchison

- Apparel – looking at an option to pool together with all associations to use a larger provider and be able to



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order all season long.

- Lots of imports request already
 - Yes, to players who played with RMAA this last year

MOTION: Executive Director Spencer moved to approve RMAA Representative report as presented.

Carried

NEW BUSINESS

A. Hockey Alberta Registration Changes

Hockey Alberta Registration Changes Hockey Alberta has recently provided notice to Minor Hockey Associations that the registration process as it relates to first time registrants and player movement releases will change in advance of the 2025/26 season. The Board will be asked to review Policy "I" – Registration Fees and Refunds Policy and Policy "J" – Player Movement Requests to identify any impacts to the Association.

MOTION: Moved by Executive Director Spencer that Policy I and Policy J be returned to a future Board Meeting with the amendments as discussed.

Carried

B. 2025 Annual General Meeting

According to the Bylaws of the Association, the Board is required to host the Annual General Meeting prior to the end of May. The Board is required to provide at least twenty-one days notice of the Annual General Meeting to the Membership. It is expected that the financial statements of the 2024/25 fiscal year will be prepared by May 15th, 2025, and as such any date after then should be appropriate.

MOTION: Moved by Executive Member Sjodin that the 2025 Annual General Meeting be set for: May 14, 2025.

Carried

ADJOURNMENT The March 12th, 2025, CMHA Board of Directors Meeting was adjourned at 7:41pm

NEXT MEETING: Next Meeting will be Wednesday April 9th at 7pm.