



REQUEST FOR PROPOSALS

ASSOCIATION APPAREL

Deadline: July 4th 2025

Rocky Mountain

ATHLETIC ASSOCIATION

INTRODUCTION

Formally established in 2024, the Rocky Mountain Athletic Association (RMAA) is a partnership between the Carstairs Minor Hockey Association, Crossfield Minor Hockey Association, Didsbury Minor Hockey Association and Renegades Minor Hockey Association for the provision of youth minor hockey programming. The Association consists of nearly 600 participants (coaches and players) from within the towns of Crossfield, Carstairs, Didsbury and surrounding areas. Since its formal establishment, the RMAA has a strong desire to identify methods that the partners can work better together, maximize efficiencies, minimize costs and capitalize on economies of scale.

OPPORTUNITY

The Board of Directors for the RMAA are seeking proposals from interested proponents for the provision of apparel services for the 2025/26 season and future seasons. It is the desire of the Board to find a proponent that can provide:

- High quality products;
- Appropriate pricing; and
- Strong communication with the Association.

As the partnership is focused on strong partnerships within our communities, preference will be given to local companies that are able to meet the requirements of the RFP.

The RMAA has provided a detailed listing of historical offerings of apparel as a baseline for proponents to understand the nature of historical orders. Proponents are encouraged to submit as close to the specifications as possible or to highlight additional considerations for the Board's consideration.

MANDATORY REQUIREMENTS

- 1) The RMAA wishes to establish a year-round online store that operates as a "one stop shop" for all RMAA Members and can be filtered by each partner's branding.
- 2) The RMAA requires for each type of apparel to be able to be produced in approved branding of each of the partner associations.
- 3) The RMAA respects that shipping and delivery timeframes may vary, but has a strong desire for as quick of turnaround times as possible for its members.
- 4) The RMAA requires that the proponent provide replacement for misprinted or apparel that is not delivered to the standards of the RMAA (ie. Incorrect sizing, manufacturing errors)
- 5) The Proponent shall outline for each apparel item if they are able to offer embroidery or screen printing for an additional cost (Name, Number, Position etc)
- 6) All submissions must be in Canadian Dollars.

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SUBMISSION INFORMATION

- 1) Submissions will be accepted until 12:00 pm (noon) on July 4th.
- 2) Submissions may be sent to the RMAA Board via email:
president@carstairsminorhockey.ca
- 3) Submissions are encouraged to provide as much detail as possible about potential offerings and/or to provide any information on value added services or additional products that the proponent is able to offer.

EVALUATION INFORMATION

The RMAA intends to review all submissions and will intend to provide a response to all parties prior to July 31st 2025. The following criteria will be used:

- 1) Pricing;
- 2) Quality / Variety of Products;
- 3) Previous Experience;
- 4) Location/Availability;
- 5) Value Added Services.

The Board reserves the right to make one total award, one award for each subject area, or combination of awards, which ever is in the best interest of the Board. It is the Board's sole discretion to extend an agreement to the successful proponent or to discontinue the procurement in its sole discretion.

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Apparel Type	Brand / Notes	Submission Price	Notes
Adult Hoodie	N/A		
Youth Hoodie	N/A		
Lightweight Jacket Adult	Tracksuit Bauer/CCM option		
Lightweight Jacket Youth	Tracksuit Bauer/CCM option		
Lightweight Pants Adult	Tracksuit Bauer/CCM option		
Lightweight Pants Youth	Tracksuit Bauer/CCM option		
Midweight Jacket Adult	Bauer/CCM option		
Midweight Jacket Youth	Bauer/CCM option		
Heavyweight Jacket Adult	Bauer/CCM option		
Heavyweight Jacket Youth	Bauer/CCM option		
Sweat Pant / Athletic Pant Adult	N/A		
Sweat Pant / Athletic Pant Youth	N/A		
Tee shirt Adult	N/A		
Tee shirt Youth	N/A		
Long Sleeve Shirt Adult	N/A		
Long Sleeve Shirt Youth	N/A		
Golf Shirt Adult	N/A		
Golf Shirt Youth	N/A		
Athletic Shorts Adult	N/A		
Athletic Shorts Youth	N/A		
Toque – Cuffed	N/A		
Toque – Pom Pom	N/A		

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Hats Flexfit	N/A		
Hats – Adjustable	N/A		
Duffel Bag	Coaches Bag		
Hockey Bag	Multiple Sizes Needed		