



Carstairs Minor Hockey Association

Regular Board of Directors Meeting

Wednesday June 18th, 2025

Carstairs Memorial Arena, Carstairs, AB

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday June 18th, 2025, held at the Carstairs Memorial Arena, Carstairs, Alberta.

BOARD PRESENT

Christofer Atchison – President
Jeese Sayer - Vice President 1
Brittany Tishenko – Registrar
Becky Spencer – Secretary
Shayne Mercer - Player Development Coordinator
Jason Keogh – Equipment Coordinator
Erin Pelletier - Ice Coordinator
Stephanie McNeil - Tournament Coordinator

BOARD ABSENT

Josh Epp - Vice President 2
Krystle Stackhouse – Treasurer
Jessica Crandell - Special Events Coordinator
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator
Tyler Rasmussen - Coach Coordinator
Jeff Callaghan - Referee Coordinator

CALL TO ORDER President Atchison called the meeting to order at 7:07 pm.

QUORUM President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA Agenda presented for review

MOTION: Director Keogh moved that the agenda for the June 18th, 2025, Regular Board of Directors meeting be accepted as presented.

Carried

APPROVAL OF MINUTES The minutes of the May 21st, 2025, Regular Board of Directors Meeting are presented for the Boards review.

MOTION: Director Mercer moved to accept the minutes of the April 16th, 2025, meeting as amended.

Carried

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Atchison:

- Everything for 2024/2025 Season has been paid in full



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- Currently working on dividing out all duties between Chris, Josh and Jesse

MOTION: Director Pelletier moved to approve the President report as presented.

Carried

Vice Presidents

Vice President Sayer: No Report

Vice President Epp: No Report

Registrar

Brittany Tishenko:

- Registration is slowly coming in
 - U7 – 8
 - U9 – 20
 - U11 – 15
- We will send a reminder of early bird registration to families from last year that we expected would be back
- Chris will look into posting on the digital community board.

MOTION: Director McNeil moved to approve the Registrar report as presented.

Carried

Secretary

Becky Spencer: No Report

Treasurer

Krystle Stackhouse: Report presented by Chris

- The June Budget Update has been presented for the Board's review
- We have 1 AGLA issue with a U7 team from last season, Chris is working on getting it sorted out.
- Donation from the ELKS for Everybody Plays Fund will be deposited
- Current Bank Balances as of June 11th, 2025
 - Main Account - \$144,532.94
 - Everybody Plays - \$7,781.80
 - AGLC - \$0.00

MOTION: Director Keogh moved to approve the Treasurer report as presented.

Carried

REPORTS OF DIRECTORS



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Ice Coordinators

E Pelletier:

- Ice time chat with town will start soon
- We are not going to need to trade with RMAA for the Christmas tournament dates as we thought.

MOTION: Executive Director Spencer moved to approve the Ice Coordinator report as presented.

Carried

Equipment Coordinator

J Keogh:

- The RMAA apparel request has been sent out – deadline is July 4th.
- We will add this form to the website for reference.

MOTION: Director Pelletier moved to approve the Equipment Coordinator report as presented.

Carried

Player Development Coordinator

S Mercer: No Report

CAHL Director

J Epp: No Report

Coach Coordinator

T Rasmussen: No Report

Discipline / Appeals Coordinator

Vacant: No Report

Managers Coordinator and 2/27 League Coordinator

V Bortnick: No Report

Special Events Coordinator

J Crandell: No Report

Tournament Coordinator

S. McNeil:



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- Steph is moving in August, so she will not be able to fill this role.
- We need to find a replacement for this role ASAP.

MOTION: Executive Director Sayer moved to approve the Tournament Coordinator report as presented.

Carried

Referee in Chief

J. Callaghan: No Report

RMAA Representative

President Atchison

- Chris has been appointed President of RMAA
- They have had 1 meeting, not a lot to report
- Something to consider – the Renegades add \$200 at registration as a call cash – would be consider doing?

MOTION: Executive Director Sayer moved to approve the RMAA Representative report as presented.

Carried

NEW BUSINESS

a) GIC Allocation

During 2025/26 Budget Deliberations, the Board discussed allocating additional dollars towards a GIC. The current GIC is valued at \$21,977.46 and is set for expiration in November. The current options would be:

Non-Redeemable (can't be redeemed until the maturity date)-***This is what our current one is in.***

12 months - 2.85%

18 months - 2.85%

24 months - 2.9%

Cashable (can be redeemed early, but there is a reduced interest rate depending on when it comes out)

0-29 days - 0%

30-89 days - 0.53%

90-364 days - 1.58%



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365 days - 2.1%

MOTION: Moved by Director Keogh that the Board approve the allocation of \$30,000 into the non-redeemable GIC for 12 months.

Carried

b) Policy K – Team Expenses and Revenue

Policy K – Team Expenses and Revenue has been returned for the Board's consideration following some amendments resulting from AGLC regulations and historic observations.

MOTION: Moved by Director McNeil that Policy K – Team Expenses and Revenue be accepted as presented.

Carried

c) Player Movement Requests

A number of player movement requests (imports) have begun to be received in advance of the 2025/26 season. These requests have been returned for the Board's review and consideration. (Separate attachment – Confidential)

MOTION: Moved by Director Mercer that the following Player Movement Requests be accepted for the 2025/26 Season:

- 5 to proceed to registration
- 1 to wait

Carried

ADJOURNMENT The June 18th, 2025, CMHA Board of Directors Meeting was adjourned at 8pm

NEXT MEETING: Next Meeting will be Wednesday July 16, 2025, at 7pm (if necessary)