



Carstairs Minor Hockey Association

Regular Board of Directors Meeting

Wednesday September 24th, 2025

Carstairs Memorial Arena Meeting Room, Carstairs, AB

Meeting Minutes of the Carstairs Minor Hockey Association Board of Wednesday September 24th, 2025, held at the Carstairs Memorial Arena North Meeting Room, Carstairs, Alberta.

BOARD PRESENT

Christofer Atchison – President
Josh Epp - Vice President 2
Brittany Tishenko – Registrar
Becky Spencer – Secretary
Krystle Stackhouse – Treasurer
Shayne Mercer - Player Development Coordinator
Jason Keogh – Equipment Coordinator
Erin Pelletier - Ice Coordinator
Jessica Crandell - Special Events Coordinator
Danita Stewart – Tournament Coordinator
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator

BOARD ABSENT

Jeese Sayer - Vice President 1
Tyler Rasmussen - Coach Coordinator
Jeff Callaghan - Referee Coordinator
Nicole Miller- Discipline Coordinator

MEMBERS IN ATTENDANCE

Krystal Taylor
Bianca Wiseman

CALL TO ORDER President Atchison called the meeting to order at 6pm.

QUORUM President Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

AGENDA Agenda presented for review

MOTION: Director Keogh moved that the agenda for the September 24th, 2025, Regular Board of Directors meeting be accepted as presented.

Carried

APPROVAL OF MINUTES The minutes of the August 20th, 2025, Regular Board of Directors Meeting are presented for the Boards review.

MOTION: Director Crandell moved to accept the minutes of the August 20th, 2025, meeting as presented.



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Carried

REPORTS OF THE EXECUTIVE DIRECTORS

President

President Atchison:

- Colts would like to do another "Colts Night Out" with CMHA
– It was decided that it will be in Didsbury on Friday Dec 5th

MOTION: Executive Director Spencer moved to approve the President report as presented.

Carried

Vice Presidents

Vice President Sayer: No Report

Vice President Epp:

- We have a new Tournament Coordinator – Danita Stewart
 - She is going to put a tournament committee together to share the responsibilities.

MOTION: Director Mercer moved to approve Vice President Epp's report as presented.

Carried

Registrar

Brittany Tishenko:

- Issues with Team Snap have been resolved and everything is working.
- Coaches have been found – Tyler is working to finalize everything for each team.

MOTION: Executive Director Epp moved to approve the Registrar report as presented.

Carried

Secretary

Becky Spencer: No Report

Treasurer

Krystle Stackhouse: Report presented by Chris

- Current Bank Balances as of Aug 20th, 2025
 - Main Account - \$163,346.99
 - Everybody Plays - \$7824.00
 - GIC - \$932.50



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- All players fees have been paid except 1 family.
- We received \$1,100 from the Elks for our volunteering at the Crossfield Durby.
- We got \$635.65 from the bottles donated by Rocky Mountain Sport.
- We made \$2,095 from the Hitmen game.
- Evals are paid for – we were \$200 over budget because we needed to pay the Ref Coordinator.

MOTION: Director Keogh moved to approve the Treasurer report as presented.

Carried

REPORTS OF DIRECTORS

Ice Coordinators

E Pelletier:

- Thanksgiving Weekend (Oct 10-12): No Hockey scheduled
- Tiering ice is scheduled for U9s and U11s
- All practices are booked
 - We only have 2 U11 teams so we were able to give some ice back.
- U7 schedule to be sent to Vanessa

MOTION: Director Bortnick moved to approve the Ice Coordinator report as presented.

Carried

Equipment Coordinator

J Keogh:

- All jerseys are back!!
- Socks must be ordered within the next 24hrs
 - Vanessa will follow up with all team managers to get final numbers
- Having Mountain View Apparel at the rink for the evaluations went great!
- We have enough first aid kits and shouldn't need to buy anymore.
- Looking at getting a new Shooter Tooter
 - New One is around \$600 and it hangs off the net
 - Yes, this is a good purchase to make
- We need to take a look through the evaluation jerseys, some are very beat up and need to go.



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MOTION: Director Crandell moved to approve the Equipment Coordinator report as presented.

Carried

Player Development Coordinator

S Mercer:

- Evals are done – YAY! Things went very smoothly!
- We had 0 complaints after teams were released!!! A few inquiries but no complaints.
- Parents still have a few days to request their kids scores.
- Goalie Evals went great – very happy with the evaluators that we used (NLH).
- The all U9 and all U11 sessions on Tuesday (instead of team practices) went really well and all kids enjoyed it.
- Power Skating – looking to get this booked to be once / month for teams.
- Possible other options for player/team development to look at as the season progresses:
 - NLH – shooting clinic
 - YYC Hockey – going to Calgary for a skills clinic
 - Goalies with Brodeur
 - Crosstrain Carstairs for teams

MOTION: Executive Director Epp moved to approve the Player Development Coordinator report as presented.

Carried

CAHL Director

J Epp:

- All U9 and U11 teams have been established.
 - U11A – Tier 3
 - U11B – Tier 5
- Team Contact information needs to be in by Oct 1st, Josh is working with Vanessa to get this done.
- Rosters must be submitted by Oct 5th.

MOTION: Director Mercer moved to approve the CAHL Director report as presented.

Carried

Coach Coordinator



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T Rasmussen:

- Getting all coaching spots filled is going well.
- Only need 1 more coach for:
 - U7 Yellow
 - U9C
- Working to set up a coach meeting in the future.

MOTION: Director Pelletier moved to approve the Coach Coordinator report as presented.

Carried

Discipline / Appeals Coordinator

N. Miller – No Report

Managers Coordinator and 2/27 League Coordinator

V Bortnick:

- U7 Yellow needs a manager
- Pre-hockey has a lot of No Media consent – so we will need to be careful posting for this group
- Manager Handbook is good to go – Becky to post updated version on the website.
- AGLC Meeting – asked that Krystle be part of the meeting
- It's a good idea for teams to run all fundraising ideas by Krystle first.

MOTION: Executive Director Spencer moved to approve the Manager and 2/27 Coordinator report as presented.

Carried

Special Events Coordinator

J Crandell:

- Confirming that no volunteer hrs are required from Pre-Hockey parents.
- All volunteers for evaluations went good.
- Bottle Drive on Oct 17th – each parent can receive 2hr / team for this volunteer time.
- Pics are booked for Oct 21
 - We are not going to mention multiple poses for kids.



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- Sibling Pics are ok – but players need to be aware of this.
 - We will not be doing pre-hockey pics on the 21st. We will wait until later in the year to do these... once all players can stand up on the ice!!
- We are missing A LOT of volunteer cheques and PAD forms
 - Chris will send a reminder email to all CMHA parents.
- Confirming that all volunteer hours must be filled by the actual adult... cannot send a teenager in their place!

MOTION: Director Pelletier moved to approve the Special Events Coordinator report as presented.

Carried

Tournament Coordinator

Danita Stewart:

- All HOME tournaments have been submitted.
 - Dec 12-14
 - Jan 16-18
 - Feb 20-22
- Cost per team for Home Tournaments:
 - U9s - \$1,200 (16 teams)
 - U11s - \$1,700
- Encouraged Danita to join the Facebook Group "Alberta Hockey Tournaments".
- They have made a "Tournament Committee":
 - Danita Stewart, Krystal Taylor and Bianca Wiseman.
- Lots of information from past Tournament Coordinator needs to be forwarded along to Danita.

MOTION: Director Pelletier moved to approve the Tournament Coordinator report as presented.

Carried

Referee in Chief

J. Callaghan: No Report



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RMAA Representative

President Atchison: No Report

NEW BUSINESS

A. Referee Clinic Reimbursement Policy

Historically, the Carstairs Minor Hockey Association has reimbursed referees for costs associated with registration for referee clinics once they have completed five referee assignments within the Association on the principle that the Association had received sufficient benefit after those five assignments. This is not currently contained in policy.

MOTION: Moved by Director Keogh that Policy E "Expense Reimbursement" be **approved** as presented.

Carried

ADJOURNMENT The September 24th, 2025, CMHA Board of Directors Meeting was adjourned at 6:58pm

NEXT MEETING: Next Meeting will be Wednesday October 15th, 2025, at 7pm