



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**Monday December 22<sup>nd</sup> 2025**  
**Hugh Sutherland High School**

---

Meeting Minutes of the Carstairs Minor Hockey Association Board of Monday December 22<sup>nd</sup> 2025 held at Hugh Sutherland High School, Carstairs, Alberta.

## **BOARD PRESENT**

Christofer Atchison – President  
Jesse Sayer - Vice President 1  
Josh Epp - Vice President 2  
Tyler Rasmussen - Coach Coordinator  
Jeff Callaghan - Referee Coordinator  
Erin Pelletier - Ice Coordinator  
Vanessa Bortnick - Managers Coordinator & 2/27 League Coordinator  
Shayne Mercer - Player Development Coordinator  
Nicole Miller- Appeal / Discipline Committee Chair  
Bianca Wiseman – Special Events Coordinator  
Krystle Taylor – Special Events Coordinator

## **BOARD ABSENT**

Brittany Tishenko – Registrar  
Becky Spencer - Secretary  
Krystle Stackhouse – Treasurer  
Jason Keogh – Equipment Coordinator  
Danita Stewart – Tournament Coordinator

## **MEMBERS IN ATTENDANCE**

Nil

**CALL TO ORDER** President C. Atchison called the meeting to order at 7:00 pm.

**QUORUM** President C. Atchison declared that the minimum quorum requirement of 50% of Board Members is met.

**AGENDA** The Agenda was presented for the Board's review and consideration.

**MOTION:** Player Development Coordinator S. Mercer moved to accept the agenda for the December 22<sup>nd</sup> 2025 Meeting as presented.

**Carried**

**APPROVAL OF MINUTES** The minutes of the November 19<sup>th</sup> 2025 Regular Board of Directors Meeting are presented for the Boards review.

**MOTION:** Vice President J. Epp moved to accept the minutes of the November 19<sup>th</sup> 2025 meeting as presented.

**Carried**



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**Monday December 22<sup>nd</sup> 2025**  
**Hugh Sutherland High School**

---

## REPORTS OF THE EXECUTIVE DIRECTORS

### President

#### President C. Atchison:

- Reviewed the Members Engagement Opportunity feedback from “Donuts with the Board” and various initiatives over the past month including Skating with Santa.
- Updated the board on ongoing discussions with apparel procurement.
- Reminder about the Rafflebox Draw on December 23<sup>rd</sup>.

**MOTION:** Coach Coordinator T. Rasmussen moved to approve the President’s report as presented.

**Carried**

### Vice Presidents

#### Vice President Sayer:

- Nothing to note – Getting back into the mix.

#### Vice President Epp:

- Ongoing work with Tournaments and CAHL that will be updated later in the meeting.

**MOTION:** Special Events Coordinator K. Taylor moved to approve the Vice President reports as presented.

**Carried**

### Registrar

#### Brittany Tishenko:

- Absent – No report presented

### Secretary

#### Becky Spencer:

- Absent – No report presented

### Treasurer

#### Krystle Stackhouse: Absent, presented by President Atchison

- Review of the current 2025/26 Budget to Actuals. Revenues are currently trending under budget, primarily due to less revenue expected from the 2025 Rafflebox Fundraiser. Overall, budget and projected surplus remain looking healthy.

**MOTION:** Vice President J. Sayer moved to approve the Treasurer’s report as presented.

**Carried**



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**Monday December 22<sup>nd</sup> 2025**  
**Hugh Sutherland High School**

---

## REPORTS OF DIRECTORS

### Ice Coordinators

#### Erin Pelletier

- TBA Games have been filled.
- December 30<sup>th</sup> practice times have been booked for U11 teams.

**MOTION:** Discipline Coordinator N. Miller moved to approve the Ice Coordinators report as presented.

**Carried**

### Equipment Coordinator

#### Jason Keogh:

- Absent – No report presented

### Player Development Coordinator Shayne Mercer

- Held another Powerskating and Goaltender Development session in December, but unfortunately it was poorly attended due to the ongoing sickness. Was impressed with the overall organization of the session by NLH.
- Look to host another development session near the end of January.

**MOTION:** Vice President J. Epp moved to approve the Player Development Coordinators report as presented.

**Carried**

### CAHL Director

#### Josh Epp

- CAHL is looking at some U11 realignment prior to Christmas. Will look to see if both U11 teams are satisfied with their existing placement, but it appears that both teams remain competitive in their groupings.

**MOTION:** Vice President J. Epp moved to approve the Player Development Coordinators report as presented.

**Carried**

### Coach Coordinator

#### Tyler Rasmussen

- Nothing to note. Intends to reach out to all of the head coaches during the Christmas break to see how things



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**Monday December 22<sup>nd</sup> 2025**  
**Hugh Sutherland High School**

---

are going and to identify any further supports that they may need.

## **Discipline Coordinator**

**Nicole Miller**

- Nothing to note.

## **Managers Coordinator and 2/27 League Coordinator**

**Vanessa Bortnick**

- Nothing to note. Continue to work through minor requests and challenges with various teams.

## **Special Events / Fundraising Coordinator Bianca Wiseman/Krystal Taylor**

- Have identified that there are still approximately 100 volunteer hours to be filled by members at the U9A and U9 B/C tournaments.
- Will begin planning for the 2026 year end banquet.

**MOTION:** Vice President J. Epp moved to accept the Special Events/Fundraising Coordinator's reports as presented.

**Carried**

## **Tournament Coordinator**

**Danita Stewart** – Absent, presented by President Atchison

- U11B Tournament was a great success. Thank you to everyone that assisted with the planning of that fundraiser.
- U9A Tournament is coming up – Schedule is completed and Sign Up for Volunteers will be out shortly.
- U9B/C remain looking for teams – Will push heavy over the Christmas Season.
- The Board requested that the sign up sheet for U9 include volunteers to assist with Boards.

## **Referee in Chief**

**J. Callaghan**

- Have had some difficulties with a parent on one team that will be dealt with over the Christmas break.
- Held a successful referee refresher session that will be funded by the North Central Zone Referees Committee.

**MOTION:** President C. Atchison moved to accept the Referee in Chief's report as presented.

**Carried**

## **RMAA Representative**

**President Atchison**

- A RMAA Meeting was held in December that discussed:



# Carstairs Minor Hockey Association

**Regular Board of Directors Meeting**  
**Monday December 22<sup>nd</sup> 2025**  
**Hugh Sutherland High School**

---

- Female Hockey Programming (later in agenda)
- U16 Tier 1 Programming
- U11 Programming

## NEW BUSINESS

### a) **Policy I – Registration, Fees and Refunds**

The Board reviewed proposed changes to Policy I that would see a cash call being incorporated into the Registration Fees for all participants starting in 2026/27. This cash call will then be transferred to the respective team so that teams are able to start booking tournaments and other expenses immediately prior to fundraising or subsequent cash calls being received.

**MOTION:** Moved by Player Development Coordinator S. Mercer that Policy I – Registration, Fees and Refunds be approved as amended.

**Carried**

### b) **Female Hockey Analysis**

The RMAA is contemplating the addition of Female Hockey programming within the Association beginning at the U9 and U11 ages in a hope to retain more females in the RMAA program as they develop, rather than lose them to adjacent centers. After a review of current female hockey numbers, the RMAA believes there is merit to further conversations.

**MOTION:** Moved by Vice President J. Epp that the Board accept the proposal to proceed with the process to identify interest from CMHA families about the possibility of hosting a female program in 2026/27 at the RMAA level.

**Carried**

### c) **Casino Application**

The Board was asked to consider the application to AGLC for the Association to participate in a casino in future seasons. In order to apply, a formal motion authorizing the application is required.

**MOTION:** Moved by Vice President J. Sayer that the Carstairs Minor Hockey Association Board authorize President Christofer Atchison to apply to AGLC for casino licensing.

**Carried**

**ADJOURNMENT** The December 22<sup>nd</sup> 2025 Meeting of the CMHA was adjourned at 8:04 pm.